

**Center Against Sexual and Family Violence  
Job Description**

**Title:** Therapist – LPC, LPC-Associate  
**Supervisor:** Lead Therapist  
**Status:** Exempt  
**Funding:** 33% SAPCS-State; 67% VOCA

**Scope of Duties:**

Primary responsibilities include providing therapy services to children ages 6+ and adults who have been victims/survivors of sexual assault and/or domestic violence. Facilitate therapeutic and/or didactic groups for children in the CASFV residential shelter and FRC. Will also act as a Center Against Sexual and Family Violence representative during public events.

Perform other duties as assigned. Evening and weekend work may be necessary. This position is grant funded and is subject to elimination if the grant funding ends.

**Essential Job Functions:**

1. Specializing in conducting individual, family and parent-and-child counseling sessions for children ages 6+ using Cognitive Behavioral Therapy model, Trauma-Focused Cognitive Behavioral Therapy model, Play Therapy approach and/or Cognitive Behavioral Intervention for Trauma in Schools model.
2. Conduct individual counseling sessions with adults, survivors of domestic violence and/or sexual assault.
3. Facilitate therapeutic and/or didactic groups in the center's residential shelter and FRC.
4. Participate in case staffing's and other clinical group activities with staff and graduate interns.
5. Participate in development and ongoing evaluation of clinical, children's and special programs.
6. Provide crisis intervention on an "on-call" basis.
7. Assist in the continuing development of agency's therapy and children's program.
8. Provide hospital accompaniment to survivors of sexual assault. On-call duty for hospital accompaniment includes weekend or night visits. Be placed on call roster a minimum of 4 shifts monthly, one of which is weekend/night.
9. Supervise volunteers and/or interns which may be assigned. Work closely with Volunteer Coordinator to assure volunteer/intern tasks are assigned appropriately, orientation provided and evaluation process completed.
10. Maintain meaningful involvement between clients and agency staff.
11. Provide professional development to CASFV staff related to therapy and children's program.
12. Assist with planning and coordination of other special activities, such as Pathways Mentorship Program/Camp Hope, two-week summer camp programs, winter camp, spring camp, parent conference and youth related activities.

**Other Duties:**

- Attends and participates in agency staff meetings and other agency functions as directed by Supervisor and/or Executive Director
- Notify Associate Director of Support Services and Network Administrator of any needed equipment or facility repairs or maintenance.

- Attends trainings and/or conferences as directed by Supervisor and/or Executive Director
- Other duties as assigned by Supervisor and/or Executive Director
- Provides community and in-service presentations when needed.

**Minimum Qualifications:**

Masters degree in counseling, social work, or psychology from an accredited university. Licensed by the State of Texas to practice psychotherapy or counseling at the master level: LPC-Associate, LPC, LCSW, or LMFT licensure required. Effective theory-based knowledge of psychotherapeutic interventions demonstrated skill of conducting assessment, treatment planning and case management. Prior experience in crisis intervention and working with youth at-risk populations. Ability to speak and write concisely and accurately and to communicate effectively with other disciplines both in and out of the mental health field. Ability to speak and write in Spanish required. Must have own transportation and current insurance.

**Other Requirements:**

With the application/resume submission, interested applicant must develop and submit a one-page summary of a therapeutic plan for children residing in a shelter. Outline components should include trauma assessment, intervention, evaluation approaches. Schedule from 10:00 a.m.- 8:30 p.m. four days a week.

**Knowledge, Abilities, and Skills:**

- Knowledge of child development, parenting skills, and dynamics of family relationships.
- Knowledge of the effects of sexual assault/abuse and/or domestic violence
- Proficiency in basic computer applications.
- Excellent follow-through and proven skills.
- Should be creative, articulate, and diplomatic.
- Enthusiastic and outgoing characteristics.
- Ability to work independently as well as part of a team.
- Strong self-starter who feels comfortable taking the initiative in problem solving in order to meet the needs of clients.
- Willingness to work flexible and irregular hours during peak periods.

**Special Qualifications:**

This job description should not be construed to imply that these requirements are the only duties, responsibilities, and qualifications for this job. Incumbent may be required to follow any additional related instructions, acquire related job skills, and perform other related work. It is understood that during peak/critical times, staff may be asked to perform other duties not specifically outlined in their job description.

I have read and understood all of the Therapist – LPC, LPC-Associate job descriptions and I am able to perform all of the functions described.

Signature \_\_\_\_\_

Date \_\_\_\_\_